

Document owner	Director of Education
Approved by	Managing Director
Approved date	April 2026
Review date	April 2027
Version	1.0
Scope	JCL Skills Solutions

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## Introduction

The purpose of this Policy is to provide everyone connected to JCL Skills Solutions (JCL) with a clear outline of our position with respect to the safeguarding of learners and colleagues under the Prevent Duty.

Prevent is a strand of the Government’s counter-terrorism strategy. JCL is, via its levels of engagement with learners of all ages and from a variety of cultural and ethnic backgrounds, able to contribute towards the aim of preventing individuals from being drawn into terrorism or extreme violence.

All reasonable steps will be taken by JCL to ensure suspicions and allegations are taken seriously, responded to quickly and appropriately and Extremist Organisations are not inadvertently funded.

As an education and training provider, JCL Skills Solutions has a statutory duty to prevent people being drawn into terrorism under the Counterterrorism and Security Act (2015).

## Objectives

As part of JCL Skills Solutions’ approach to Safeguarding, Equality and Diversity and the promotion of fundamental British values, we will:

- Promote fundamental British values (1) by ensuring that there is a culture of openness within our delivery and team and the opportunity for learners to explore what this means to them.
- Challenge segregation, promoting cohesion and building learner resilience with the aim of our learners and colleague contributing actively to wider society.
- Operate a clear and consistent anti-bullying approach which challenges harassment and discrimination and enables learners and colleagues to feel safe and supported.
- Provide support, advice and guidance for learners and colleagues who may be at risk or radicalisation. This may include referral to Channel, the process by which multi-agency support is provided to individuals who are at risk of being drawn into terrorism.
- Ensure that colleagues, learners and employers are aware of their roles and responsibilities in preventing radicalisation and extremism.
- Have a leadership team which actively promotes the core values of shared responsibility and well-being for learners, and colleagues ensure that these are at the heart of everything that we do.

Fundamental British values are defined by the DfE as democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs. These values were first set out by the Government in the 'Prevent' strategy in 2011.

### Accountability and responsibility

JCL Skills solutions' Designated Safeguarding Lead (DSL) is the company's Prevent Officer. A Designated Safeguarding Officer (DSO) will deputise in the DSL's absence.

Designated Safeguarding Lead – Jules Arnold-Bryant, email: [jules.arnold-bryant@jclss.co.uk](mailto:jules.arnold-bryant@jclss.co.uk)

Designated Safeguarding Officer – Holly Frew, email: [holly.frew@jclss.co.uk](mailto:holly.frew@jclss.co.uk)

The DSL and the DSOs are responsible for making all decisions regarding referrals to Local Authority Channel Panels.

All colleagues should be vigilant of extremist behaviour as a wider part of their safeguarding duties and report their concerns to the DSL or DSO in line with our wider safeguarding procedures.

Learner facing colleague will deliver learning and assessment which reflects fundamental British values.

We will seek to actively safeguard all learners and provide welfare support at the point of need for learners identified to be at risk of harm as defined within Keeping Children Safe in Education (2025). We will implement anti-bullying strategies and challenge discriminatory behaviour. We will respond to identified community needs.

We will actively narrow the achievement gap between different groups of learners.

We will promote a culture of vigilance and operate a whistleblowing procedure which includes reference to the Prevent agenda.

## Teaching and learning

We will provide a curriculum that promotes fundamental British values with the view to encourage learners to participate in their local communities and use their voice to make positive changes. We will take every available opportunity to match curriculums to local priorities whilst offering learners the opportunity to develop critical thinking skills.

We will use topical and relevant examples to stimulate thinking and actively tackle discrimination. Learners will be encouraged to explore fundamental British values in a safe and supportive environment, without fear of discrimination.

## Prevent Referral Form

This form is to be used only for making referrals to prevent someone being drawn into extremism. Prevent work is intended to deal with all kinds of terrorist threats to the UK, arising from issues including among others Islamist extremism, right wing extremism, and animal rights. Identification and referral should therefore arise from concerns about behaviour rather than simply because of someone's race or religion.

## Guidance Notes

Prevent aims to safeguard people and communities by stopping people becoming terrorists or supporting terrorism and this form must be used if you have concerns that this may be a risk for someone you know. Completing and submitting this form will enable professionals working in Prevent to ensure that the individual you are concerned about has the opportunity to access appropriate support to prevent their involvement in terrorism.

Prevent best practice requires that if you notice a concern about an individual or a situation you should check your concern in confidence with a member of the Safeguarding team to better understand the situation, you must then share your concern by making a referral. You must then complete and submit this form as instructed in order to make your referral.

When you have completed the form, please email it to: [supportme@jclss.co.uk](mailto:supportme@jclss.co.uk)

If you have concerns relating to other vulnerabilities, then you should also make appropriate referrals at the same time.

In some cases, by the time you are made aware of the risk the situation may already be well advanced – if this is the case, then: if there is an urgent safeguarding issue then immediately inform your designated safeguarding lead and dial 101, or if there is an imminent danger that a crime is about to be committed dial 999 suspicious activity to the police on 999 or the anti-terrorist hotline: 0800 789 321. If your information does not relate to an imminent threat, you can also [contact MI5](#).

## Further Considerations

Once a referral has been made you may be contacted for further or fuller information.

The information that you provide will be stored, processed, and where necessary shared consistently with relevant legislation and organisational policies and procedures.

## Prevent Policy

### Prevent Referral Details

The more accurate and comprehensive the information that you share the more able we will be to appropriately safeguard the individual you are concerned about and understand the nature of extremism in the area. Please complete the form as fully as you can and write the words "not known" rather than leave blank spaces.

Referrers Name	
Referrers Job Title	
Organisation	
Email	
Telephone	

Is there anything else that you know which you think is of relevance in safeguarding the person that you are referring? For example:

- Do you have evidence to attach relating to websites visited, copies of emails or community settings attended?
- Are you aware of any relevant medical conditions or do you have further information about GP details or case workers?
- To the best of your knowledge, is the person already subject of safeguarding action in relation to other vulnerabilities? If so, please give details.

Please also complete the following page before making a referral, as doing so will enable a fuller understanding of the risk to the person you are referring.

- Why are you concerned?

We aim to safeguard people whose behaviour is giving cause for concern and who also have related factors in their lives that make them especially vulnerable to involvement in extremism.

Please consider the lists below and tick (✓) against each cause or factor that applies.

Cause for concern	Please tick those that have been identified
Family/Associates linked to extremism	
Attend vulnerable locations permissive to extremist ideology	
Express support for extremist ideology or extremist groups	
Attend extremist protests or gatherings	
Has expressed support for or is viewing extremist literature	
Has access to extremist literature	
Expressed desire to travel to conflict zones including Syria, Yemen, parts of Iraq, Afghanistan, Pakistan, and potentially Somalia and Libya	

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Associate with travellers to the above via school/social/family networks	
Contact with others in vulnerable communities	
Other – please specify	

Related Factors	Please tick those that have been identified
Mental health	
Home schooling	
Unsupervised access to the internet	
Dysfunctional family	
Social isolation	
Lacking a stable life	
Limited understanding of theological or political issues	
Grievances or sense of injustice	
Lack of belonging	
Low self esteem	
Easily controlled or controlling of others	
Expressed hatred of others or a group	
Lack of trust in authorities	
Not in education or employment	
Other – please specify	

Please enter here any further information that you feel is relevant – especially in relation to the ‘Other’ sections above.

If you have ticked one or more box under “cause for concern” and one or more box under “related factors” you should now submit your referral as instructed in the guidance notes.

All reasonable steps will be taken to ensure suspicions and allegations are taken seriously, responded to quickly and appropriate and Extremist Organisations are not inadvertently funded.